

## Montessori Matchhub Cover Letter Guide

Creating connection, clarity, and alignment with Montessori school communities.

1. Start with a warm, clear opening.  
Name the role you're applying for and briefly share why the school's mission resonates with you. Keep it authentic, grounded, and relational.
2. Describe your Montessori identity.  
Share your age-level experience, Montessori training (AMI/AMS), and the core principles that guide your practice. Highlight the values you bring: observation, equity, child-centered teaching, collaboration, environment design, and partnership with families.
3. Connect to the school's community and needs.  
Reference something real: their approach to outdoor learning, inclusion, bilingual education, cosmic curriculum, or community partnerships. Show that you've read their website and understand their mission.
4. Share 2–3 concrete examples of your practice.  
Examples might include:
  - Designing a prepared environment that increased concentration
  - Implementing restorative practices that supported community harmony
  - Launching a long-term project based on child interest
  - Supporting a neurodivergent learner with individualized materials
  - Leading parent communication systems
5. Communicate your commitment to equity and belonging.  
Schools increasingly seek guides who understand anti-bias practice, cultural responsiveness, and inclusivity within Montessori pedagogy. Share how your practice reflects these values.
6. Close with clarity and warmth.  
Express enthusiasm, thank them for their consideration, and offer to share your résumé, portfolio, or references.